

**California State University, Dominguez Hills**  
**Donald P. and Katherine B. Loker University Student Union, Inc. (LSU)**  
**Board of Directors Meeting Minutes ♦ Friday, November 1, 2024**

**1) Call to Order and Attendance**

Chairperson Jessica Scott called the meeting to order at 10:07am. The meeting was conducted in LSU Meeting Room 322, but Board members had the option of attending In-Person or via Zoom. Board Members who attended In-Person are indicated with an (I) and Board Members who attended via Zoom are indicated with a (Z).

<u><b>Present</b></u>	<u><b>Absent</b></u>	<u><b>Staff</b></u>	<u><b>Guests</b></u>
Jessica Scott (I)	Efrain Contreras	Anthony Thompson (I)	
Johnathan Mejia (I)	Tony Jake	Jaime Leal (Z)	
Shaleyah Haywood (I)	Richard Tetrick	John Stigar (Z)	
Laraine Perez (I)	Matthew Smith	Mario Ibarra (I)	
Edgar Mejia-Alezano (Z)		Chilmann Chaudhary (Z)	
Jhanella Mae Martinez (Z)		Khoi Pham (Z)	
Marcelo Cowo (I)		Andrea Frausto-Zamora (Z)	
John Menary (I)		Alejandro Herrera (Z)	
Tamala Lewis (Z)		Melissa Bancroft (Z)	
Mayra Soriano (Z)			
Megan Adams (Z)			
Cecilia Ortiz (Z)			
Erick Garcia (Z)			
Justin Gammage (Z)			

**2) Approval of Agenda**

Vice-Chairperson, Jonathan Mejia moved to approve the consent calendar which would approve the agenda for the meeting and the minutes from the October 4<sup>th</sup> , 2024 meeting. Student-At-Large, Laraine Perez seconded the motion.

**Motion passed 11-0-0**

**3) Chairpersons Report**

Chairperson Jessica Scott shared that her and her peers are actively recruiting students to be a part of advisory committees.

**4) Executive Designee Report**

Assistant Director, Jaime Leal, reiterated that he serving as Executive In Charge (EIC) due to Executive Director, Cecilia Ortiz's absence. Executive Director, Cecilia Ortiz, will be on medical leave until mid November, 2024. Assistant Director, Jaime Leal, shared statistics about LSU Services and Programs. Things of note included: Mediation Room usage decreased by 30%, Facility

Reservation Usage specifically for Student Clubs and Organizations increased by 42%, and Facility Reservation Usage for Off Campus Organizations increased by 36%. Assistant Director, Jaime Leal, also shared that in partnership with La Casita the LSU is hosting a Dia De Los Muertos Event on November 7<sup>th</sup>. The LSU will also host a virtual Election Reflections Event on November 6<sup>th</sup>.

## **6) Advisory Committee Reports**

### **a. Facility Use**

Student-At-Large, Laraine Perez shared that the Facility Use Committee met on October 17, 2024. The committee reviewed the minutes from meetings prior, conducted an interview to admit a new committee member as student representative, and got an overview of the NXT 30 plans. During the interview conducted they learned more about Shazan Ansar Mohammed, who is a graduate student in Computer Science, and is looking to expand his network. The committee looks forward to the work that they will do with an additional student voice. They also discussed conducting a walkthrough of the LSU so new members know more of the building. Finally, Executive Secretary, Anthony Thompson discussed the plans over the NXT 30 initiative. Updating the committee on what conversations in the workshops have looked like, and where we are in this process. The committee has no recommendations for today's Board Meeting.

### **b. Finance**

Vice-Chairperson, Johnathan Mejia shared that the Finance Committee met on October 22, 2024. The committee accepted a new member and also discussed the logistics of the Loker Student Union and quarterly budgets. The committee will also present the quarterly budgets for today's Board meeting. The next committee meeting is on November 19<sup>th</sup>, 2024.

### **c. Personnel**

Secretary, Shaleyah Haywood shared the Personnel Committee met on October 23<sup>rd</sup>, 2024. The committee discussed updates being made to the Employee Handbook by the Personnel Committee Executive along with the public comment that was made by Melissa Bancroft during the BOD meeting on October 4<sup>th</sup>. Furthermore, Melissa Bancroft joined our meeting and shared with us the Personnel Plan Timeline and Framework for Organization Accountability & Equity. The committee has no recommendations for today's board meeting. The next meeting will be held on November 20, 2024.

### **d. Ad Hoc**

The Ad Hoc Committee met on October 17<sup>th</sup>, 2024. They continued their discussion on possible changes to the Bylaws. The committee made the following recommendations for today's meeting: 1) Creating a voting seat for the Vice President of Diversity, Equity, and Inclusion, while also creating another Student-At-Large seat to maintain the Student Majority. 2) Change all instances of the reporting relationship currently with the Senior Associate Vice President of Student Life/Dean of Students, which is currently held by Dr. Matthew Smith, and transfer it to the Associate Vice President of Student Success and Belonging, which is currently held by Dr. Mayra Soriano. 3) Change all instances of Student disAbility Center Director to Student disAbility Center Representative. 4) Change the student requirement of quorum of having no fewer than 3 Student Directors (1 of them being an Associated Students Representative) to only having no fewer than 3 Student Directors and removing the requirement for an Associated Students Representative member to be present for quorum. 5) To establish a Diversity, Equity and Inclusion Committee made up of at least one student

Director, the VP of Diversity, Equity and Inclusion Advisor, and representative from Disabled Student Services. The Diversity, Equity, and Inclusion Committee shall work closely with the Executive Director, Loker Student Union, Inc. to review and develop policies and practices for the organization that promote equity, accessibility, social justice and a sense of belonging.

## **7) New Business**

### **a. Quarter 1 Budget Report - Finance Committee**

Assistant Director, Jaime Leal, presented the Quarter 1 Budget Report on behalf of the Finance Committee. In relation to Revenues, the Loker Student Union is still waiting on its primary source, Student Fees. This will be provided once Student Enrollment numbers for the semester are finalized. Also Assistant Director, Jaime Leal, shared that Facility Rental Rates Revenue is overperforming expected value for the quarter. In relation to Expenses, all Expenses were within the expected range or accounted for.

### **b. LSU Bylaws Update First Reading – Ad Hoc Committee on Bylaws**

Assistant Director, Jaime Leal, presented the findings and final recommendations from the Ad Hoc Committee to explore changes to the Bylaws. The committee made the following recommendations for today's meeting: 1) Creating a voting seat for the Vice President of Diversity, Equity, and Inclusion, while also creating another Student-At-Large seat to maintain the Student Majority. 2) Change all instances of the reporting relationship currently with the Senior Associate Vice President of Student Life/Dean of Students, which is currently held by Dr. Matthew Smith, and transfer it to the Associate Vice President of Student Success and Belonging, which is currently held by Dr. Mayra Soriano. 3) Change all instances of Student disAbility Center Director to Student disAbility Center Representative. 4) Change the student requirement of quorum of having no fewer than 3 Student Directors (1 of them being an Associated Students Representative) to only having no fewer than 3 Student Directors and removing the requirement for an Associated Students Representative member to be present for quorum. 5) To establish a Diversity, Equity and Inclusion Committee made up of at least one student Director, the VP of Diversity, Equity and Inclusion Advisor, and representative from Disabled Student Services. The Diversity, Equity, and Inclusion Committee shall work closely with the Executive Director, Loker Student Union, Inc. to review and develop policies and practices for the organization that promote equity, accessibility, social justice and a sense of belonging. Assistant Director, Jaime Leal, completed the first of two readings that must be complete in order to make the Bylaws eligible to be enacted. The second reading will be Friday, December 6<sup>th</sup>, 2024 at the next BOD Meeting. No changes were requested, and the Bylaws will proceed with the newly applied edits.

## **8) Comments**

### **a. Public Comment**

Secretary, Shaleyah Haywood, shared information regarding a recent incident on campus where a student was assaulted at On-Campus Housing. Secretary, Shaleyah Haywood, shared that the student felt the University and University Police were not taking the issue seriously. Secretary, Shaleyah Haywood, shared that her fellow students are here for the victim and urged Campus Leadership to resolve this matter while always prioritizing student safety. Vice-Chairperson, Johnathan Mejia, shared that he had a chance to attend ASI's Halloween Haunt Event. He thought it was an excellent event and thanked ASI for hosting it.

**b. Board of Director's Comment**

President's Designee, Justin Gammage, shared a statement in response to the discussion of the recent incidence where a student was assaulted at On-Campus Housing. He shared that this incident is under investigation by law enforcement and that the University considers Student Safety its top priority. He also shared that the student has been contacted and provided resources and support.

VP of Student Affairs Designee, Mayra Soriano, emphasized that as a community we should all unify and come together while also being mindful of not causing more harm to the victim. She reiterated that the communities' emotions and sentiments are valid but that we must also do our due diligence and wait for all factual information to come out. VP of Student Affairs Designee, Mayra Soriano, asked Assistant Director, Jaime Leal what security measures the Loker Student Union has in place being one of the buildings on campus that stays open the latest.

Assistant Director, Jaime Leal, shared that the Loker Student Union relies on University Police if there are any instances that require them. He also stated that the Loker Student Union has reporting protocols as well as constant eyes monitoring the facilities activity in the form of their Building Managers. He also shared that the Loker Student Union participates in an organization wide safety training to help prepare for potential instances.

Community Representative, Tamala Lewis shared that Dignity Health Sports Park has their own security that is present 24 hours a day and 7 days a week monitoring the parking lots and other areas. There is also a number for residents to call in order to get security escorts at any time. She also shared that Dignity Health Sports Park's Security and Campus Security coordinate frequently.

Chairperson, Jessica Scott left at 11:03am. Vice-Chairperson Johnathan Mejia facilitated the meeting in her absence.

**c. Announcements**

Student-At-Large, Laraine Perez invited the Board to attend an upcoming Dia de Los Muertos event coming up on November 7<sup>th</sup> hosted by La Casita in partnership with the Loker Student Union

VP of Student Affairs Designee, Mayra Soriano invited the Board to an annual First-Generation College Student Celebration on November 7<sup>th</sup>.

9) Adjournment

Chairperson, Jessica Scott, adjourned the meeting at 11:11am

Approval of minutes: \_\_\_\_\_ Or \_\_\_\_\_  
Secretary Chairperson, Jessica Scott

Date of approval \_\_\_\_\_